

**10-15 TRANSIT BOARD
MINUTES
November 21, 2019**

Present Mark Waits Deke Wood Michael Beary Wayne Huit
 Lee Dimmitt Steve Wanders Tom Swearingin Dale House

Staff: Jay Allison Stephanie Diveley

Guests:

AGENDA: The agenda was presented and accepted.

MINUTES

The minutes from the meeting of October 24, 2019 were presented. Wayne Huit moved and Dale House seconded. Motion carried.

EXPENSE REPORT

Expenses for the month of October, 2019 were presented. Michael Beary moved and Deke Wood seconded a motion to approve the expense reports, Motion carried.

FINANCIAL REPORTS

The Financial reports for October, 2019 were reviewed.

RIDERSHIP

October, 2019

PROGRESSIVE MAINTENANCE REPORT

The October, 2019 progressive maintenance report and full service reports were reviewed.

PERSONNEL REPORT

Reviewed.

OTHER BUSINESS

- A. Discussion on Ottumwa Demand Response
- B. 706 S. Madison, Benefit Package

- No further business.
- **NEXT MEETING** - The next meeting will be December 19, 2019 at 10:15am at 612 S. Madison Avenue in the Conference Room.

ADJOURNMENT With no further business to conduct, the meeting was adjourned at 11:10 a.m. with a motion by Deke Wood and a second by Tom Swearingin at 11:10 a.m.

Lee Dimmitt, Chairman

Alan Yahnke, Vice Chairman

Deke Wood, Secretary