

**10-15 TRANSIT BOARD  
MINUTES  
January 26, 2017**

**Present**      Mark Waits      Lee Dimmitt      Dennis Smith      Ted Nixon      John Sellers  
                  Alan Yahnke      Deke Wood      Michael Berry      Greg Kenning

**Staff:**            Jay Allison                      Stephanie Diveley      Richard Hem

**Guests:**        Chris Kukla, Dave Silverio, Dale Taylor

**AGENDA:** The agenda was presented and accepted.

**MINUTES**

The minutes from the meeting of November 17, 2016 were presented. Greg Kenning moved and Deke Wood seconded. Motion carried.

**EXPENSE REPORT**

Expenses for the month of November & December, 2016 were presented. Ted Nixon moved and John Sellers seconded a motion to approve the expense reports, Motion carried.

**FINANCIAL REPORTS**

The Financial reports for November & December, 2016 were reviewed.

**RIDERSHIP**

The November & December, 2016 ridership were reviewed.

**PROGRESSIVE MAINTENANCE REPORT**

The November & December, 2016 progressive maintenance report and full service reports were reviewed.

**ELECTION OF OFFICERS:** Michael Berry made a motion to appoint Greg Kenning as Chairman, Lee Dimmitt as Vice-Chairman, and Ted Nixon, Secretary. John Sellers, seconded.. Motion carried.

**APPROVE POLICY: Public Comment Fare.**

Lee Dimmitt made a motion to approve, Greg Kenning seconded. Motion carried.

**APPROVE POLICY: Priority Seating**

Discussion on Policy, but not presented. Will present at the next meeting.

**APPROVE POLICY: Procurement (Adopt DOT)**

Lee Dimmitt made a motion to approve, John Sellers seconded. Motion carried.

**APPROVE POLICY: Code of Ethics for Procurement**

Mike Berry made a motion to table so that it could be re-written and re-presented, Lee Dimmitt seconded. Motion carried.

**APPROVE POLICY: Maintenance**

Lee Dimmitt made a motion to approve, Ted Nixon seconded. Motion carried.

**OTHER BUSINESS**

The board discussed creating a credit card policy. There was a recommendation to seek clarification concerning liability for subcontractor's who perform work on our property. Greg Kenning discussed finishing a return to work policy to be presented next meeting. There was inquiry to the success of our last bus auction and future disposal methods. Mark Waits suggested completing our full function capacity physical policy for new hires, to be approved next meeting. Designated healthcare provider and designated newspaper to be on Agenda next meeting.

- No further business.
- **NEXT MEETING** - The next meeting will be February 23, 2017 at 10:15am at 612 S. Madison Avenue in the Conference Room.

**ADJOURNMENT** With no further business to conduct, the meeting was adjourned at 11:30 a.m. with a motion by Deke Wood and a second by Mark Waits at 11:30 a.m.

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Greg Kenning, Chairman

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Lee Dimmitt, Vice Chairman

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Ted Nixon, Secretary