

**10-15 TRANSIT BOARD
MINUTES
January 22, 2015**

Present	Deke Wood Greg Kenning Jody McDanel	Dale Taylor Lee Dimmitt	Ted Nixon Mark Doland	Michael Beary
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Staff:	Jay Allison	Carey Frazier	Richard Hem
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Guests:	Bob Breckenridge	Chris Kukla
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AGENDA: The agenda was presented and accepted.

MINUTES

The minutes from the meeting of December 18, 2014 were presented. Dale Taylor moved and Michael Beary seconded a motion to approve the minutes. Motion carried.

EXPENSE REPORT

Expenses for the month of December, 2014 were presented. Greg Kenning moved and Deke Wood seconded a motion to approve the expense reports. Motion carried.

FINANCIAL REPORTS

The Financial reports up through December 31, 2014 were reviewed. Dayle Taylor moved and Ted Nixon seconded a motion to approve the financial reports. Motion carried.

RIDERSHIP

The October & November 2014 ridership reports were presented and excepted.

PROGRESSIVE MAINTENANCE REPORT

The December 2014 progressive maintenance report and full service reports were reviewed.

OTHER BUSINESS

Jay Allison and Richard Hem have an appointment with Thomas Bus in February to order buses.

The board discussed the need to have customer invoicing caught up by next meeting in February.

Jay Allison explained that the monies owed to the City of Ottumwa was paid in December but was not showing on reports for audits. This is caused by how the monies owed was entered into the system.

Richard Hem discussed back-up buses. All buses run except two and one needs fuel tank removed to replace a seal.

10-15 Transit currently pays up to \$150 for DOT physicals. Jay Allison called around to different facilities for DOT physical rates. Bob Breckenridge is going to send out letters to these facilities to see if they would contract out for DOT physicals.

Jay Allison did employee evaluations for Richard Hem and Carey Frazier. Micheal Beary motioned and Dale Taylor seconded a motion to approve 3% pay increase for both Richard Hem and Carey Frazier, effective January 1, 2015. Motion carried.

- No further business.
- **NEXT MEETING** - The next meeting will be February 26, 2015 at 10:15am at the Transit Conference Room.

ADJOURNMENT With no further business to conduct, the meeting was adjourned at 11:15 a.m. with a motion by Mark Doland and a second by Michael Beary at 11:15 a.m.

Lee Dimmitt, Chairman

Greg Kenning, Vice Chairman

Dale Taylor, Secretary